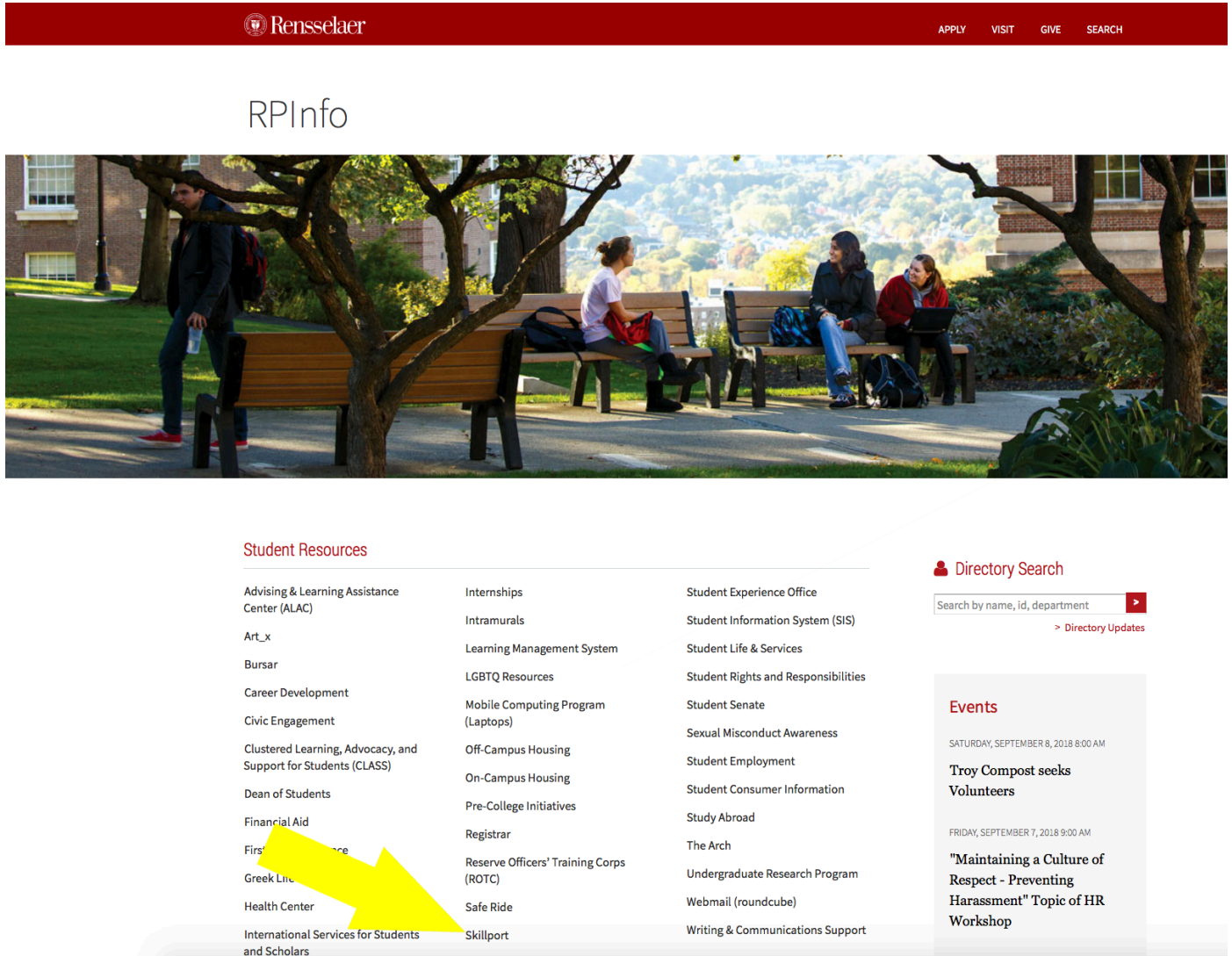
Rensselaer Manufacturing and Prototyping Laboratories

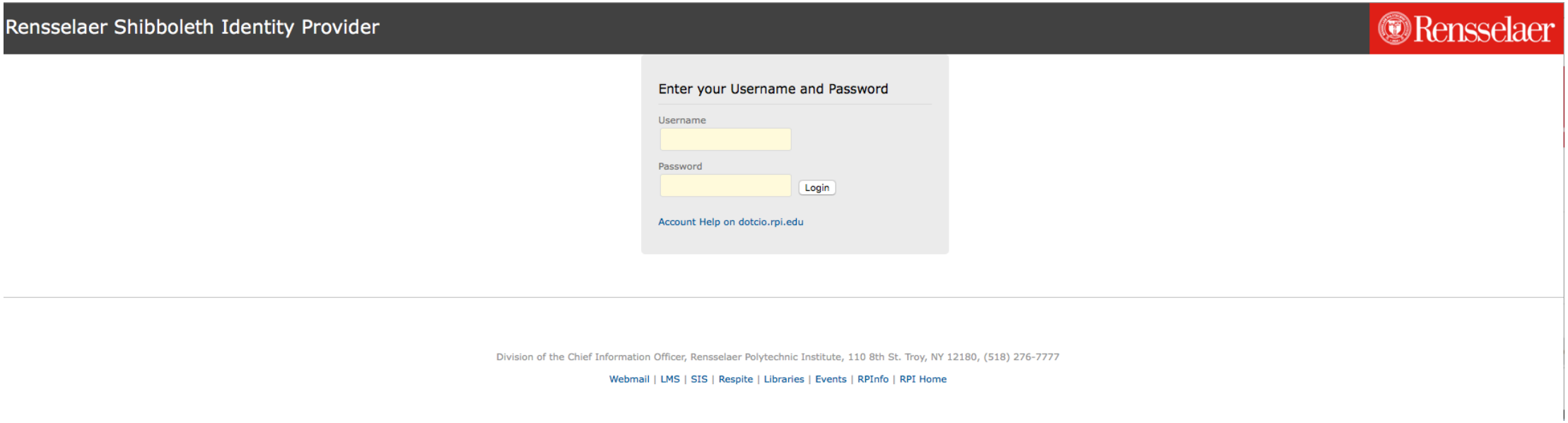
Safety Orientation Guide

Go to RPI info and click Skillport

https://info.rpi.edu

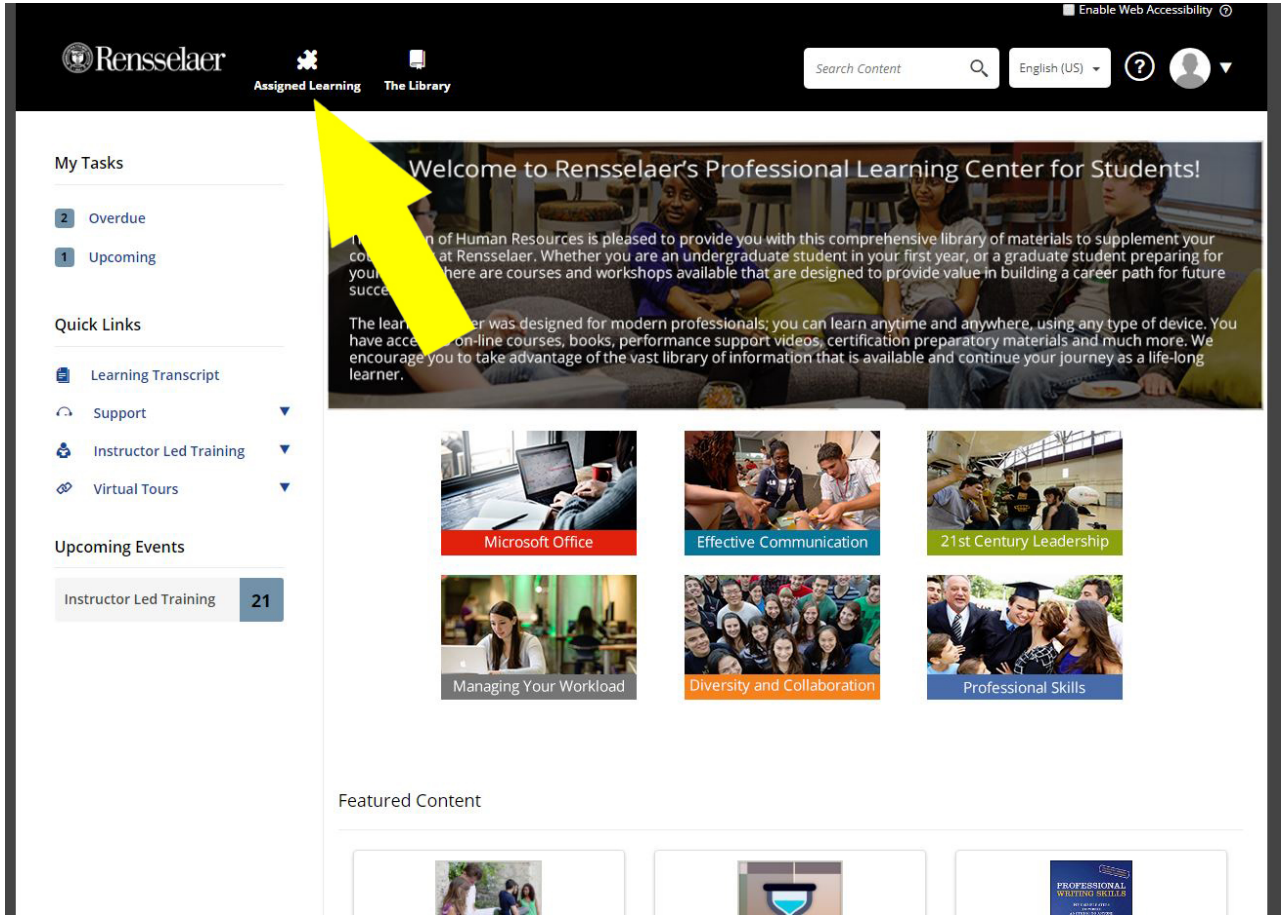


Log in using your RCS ID and Password

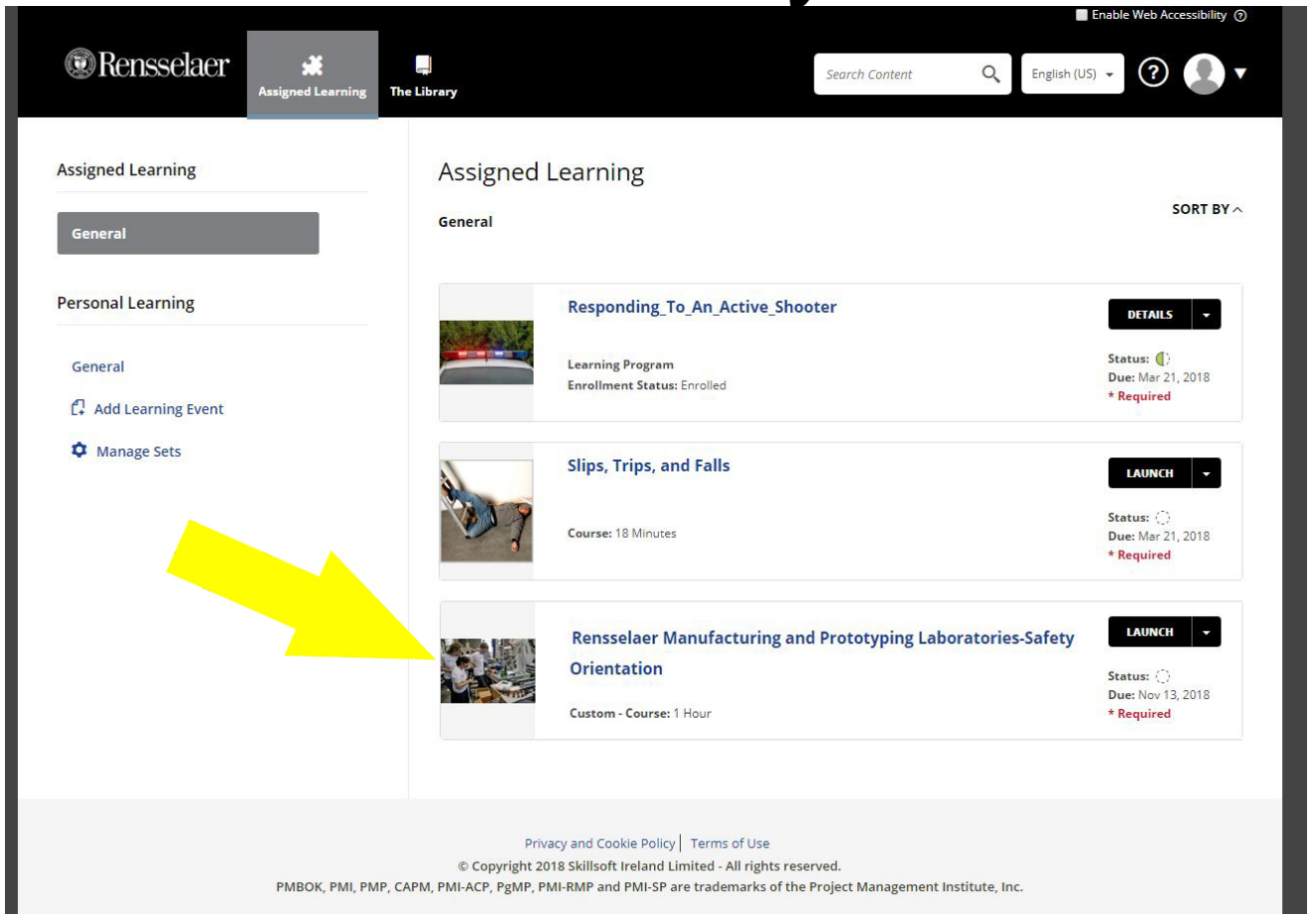


Select My Assigned Learning

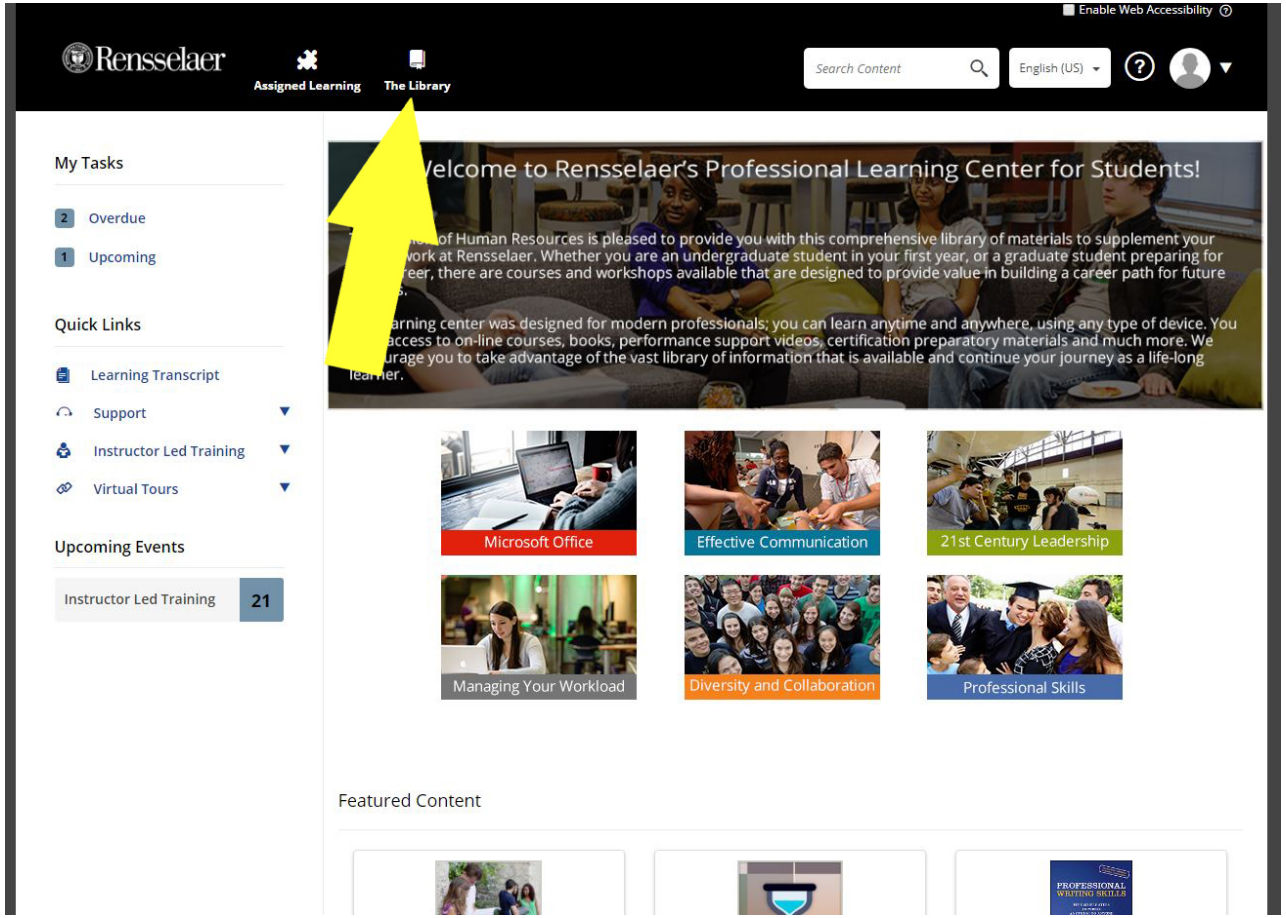
If you have not been enrolled in the safety course then skip to pages 6 & 7



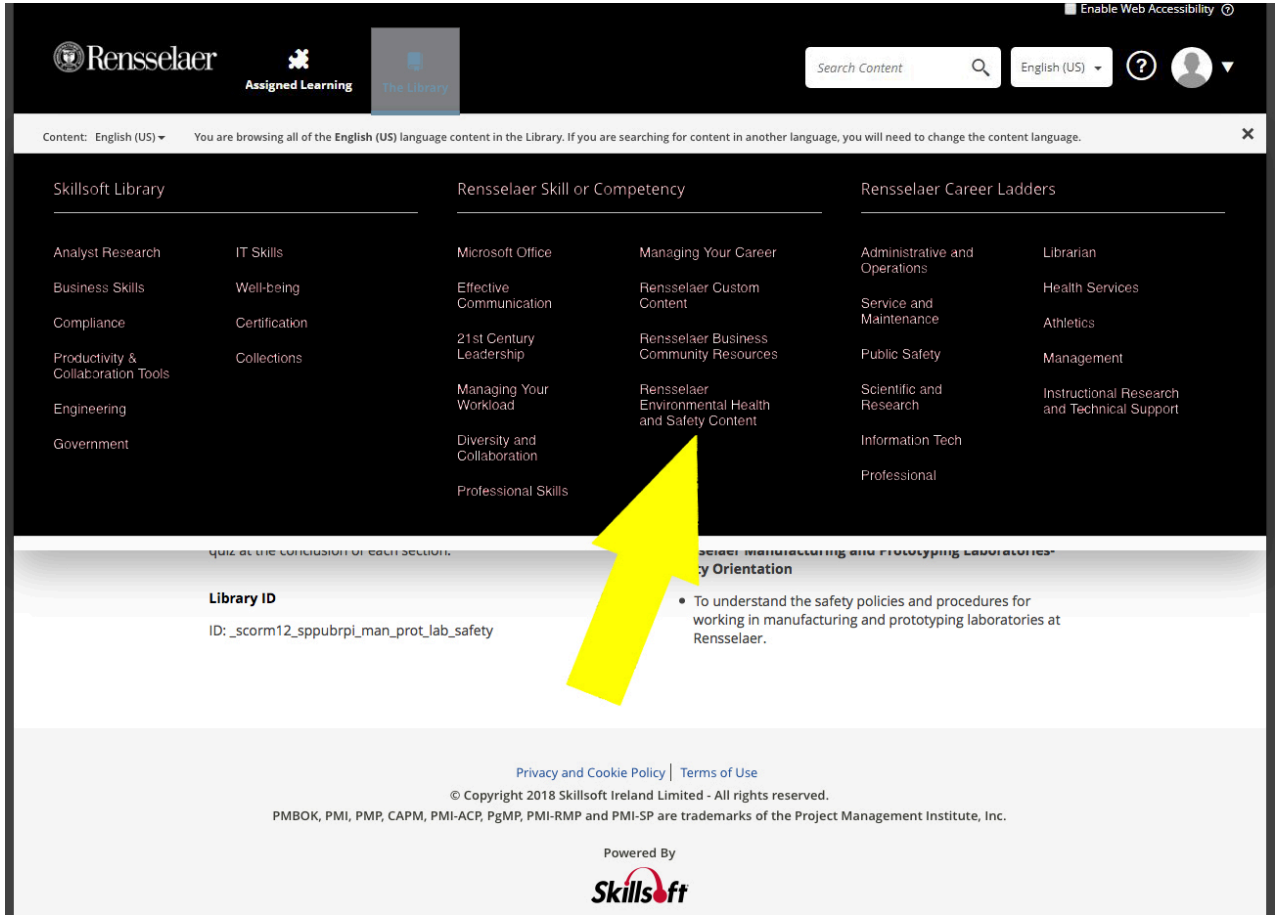
Scroll down and select Rensselaer Manufacturing and Prototyping Laboratories Safety Orientation



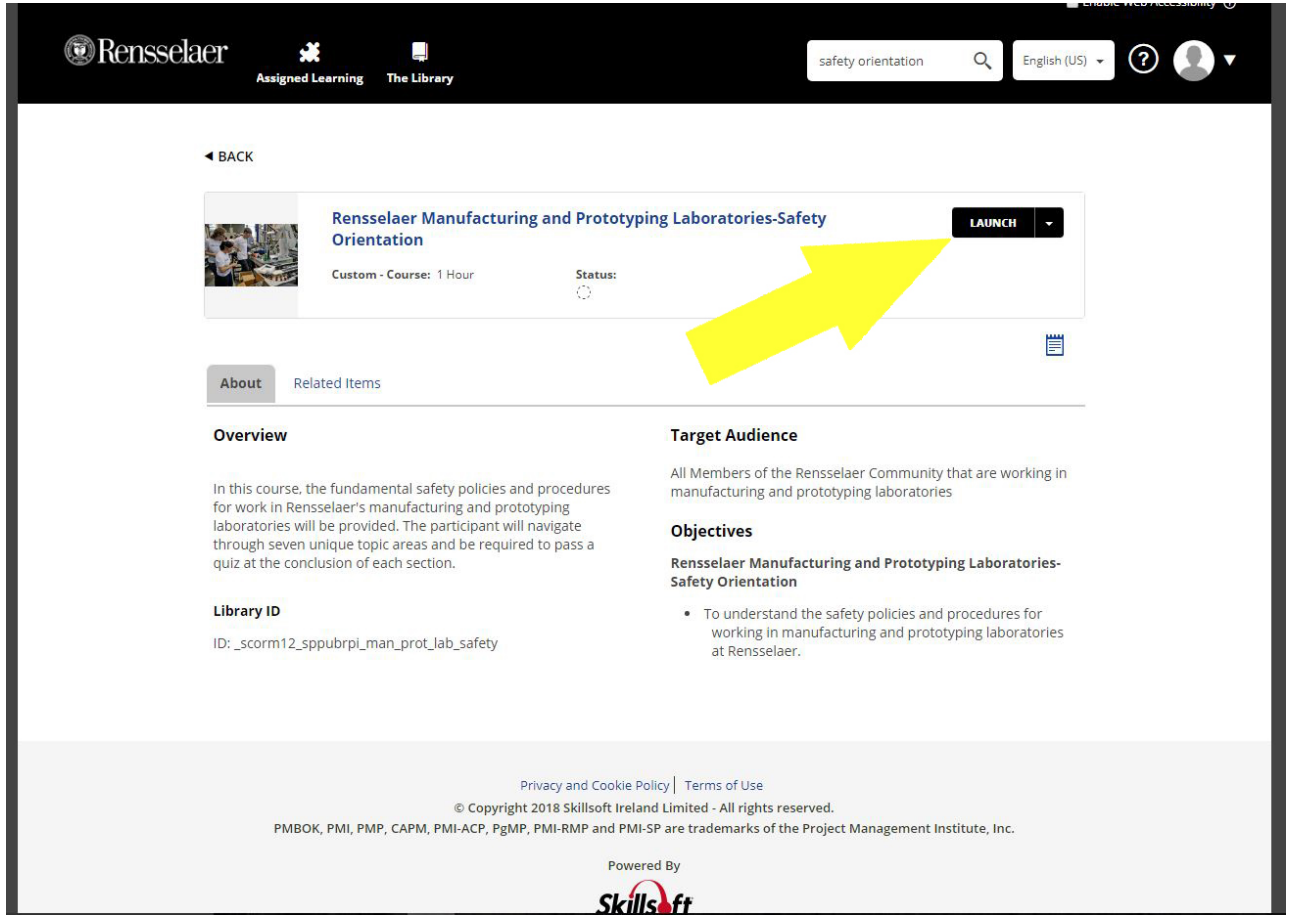
If the Rensselaer Manufacturing and Prototyping Laboratories Safety Orientation Course does not appear in your Assigned Learning then click on The Library



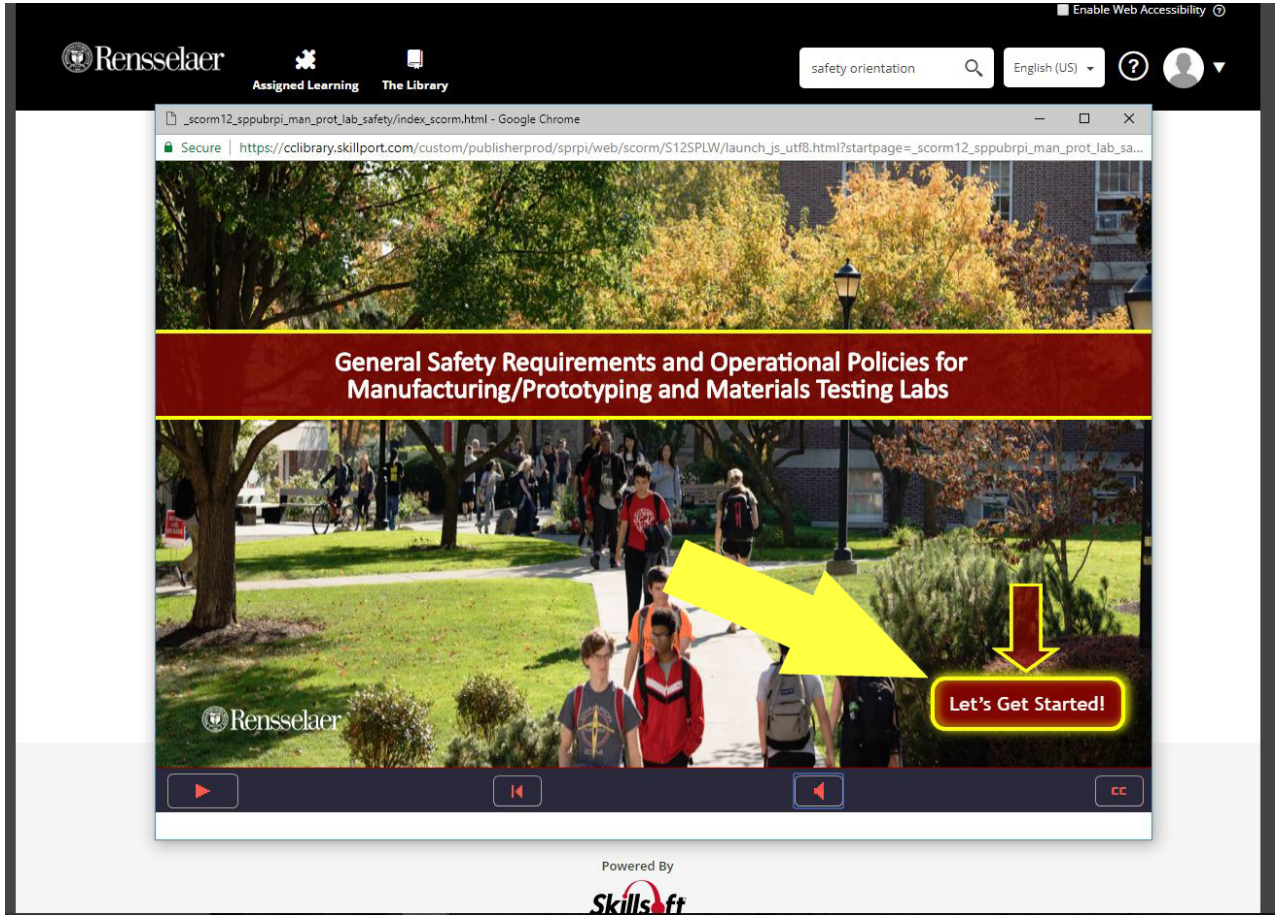
From The Library pull down menu click on Environmental Health and Safety Content



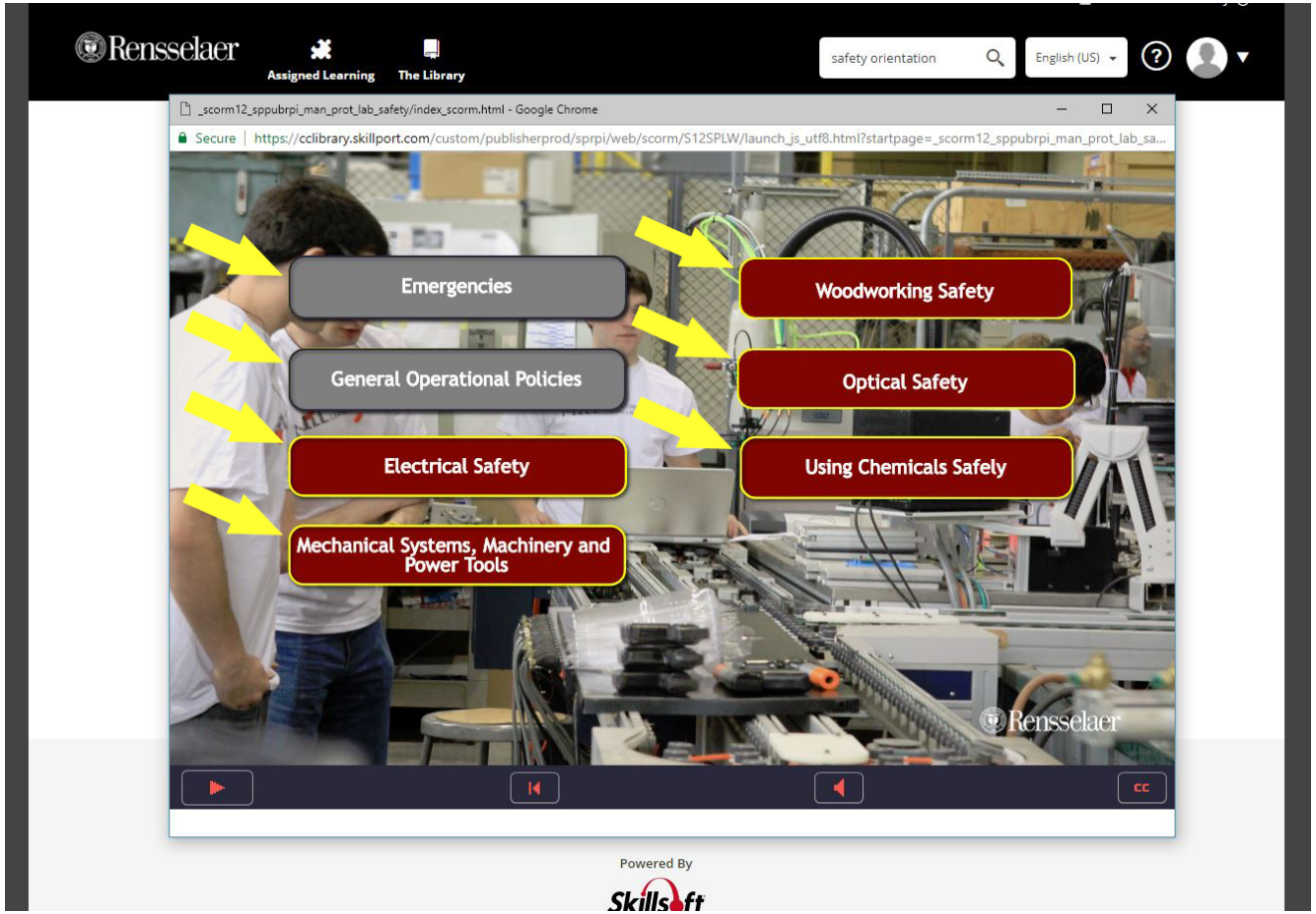
Click Launch



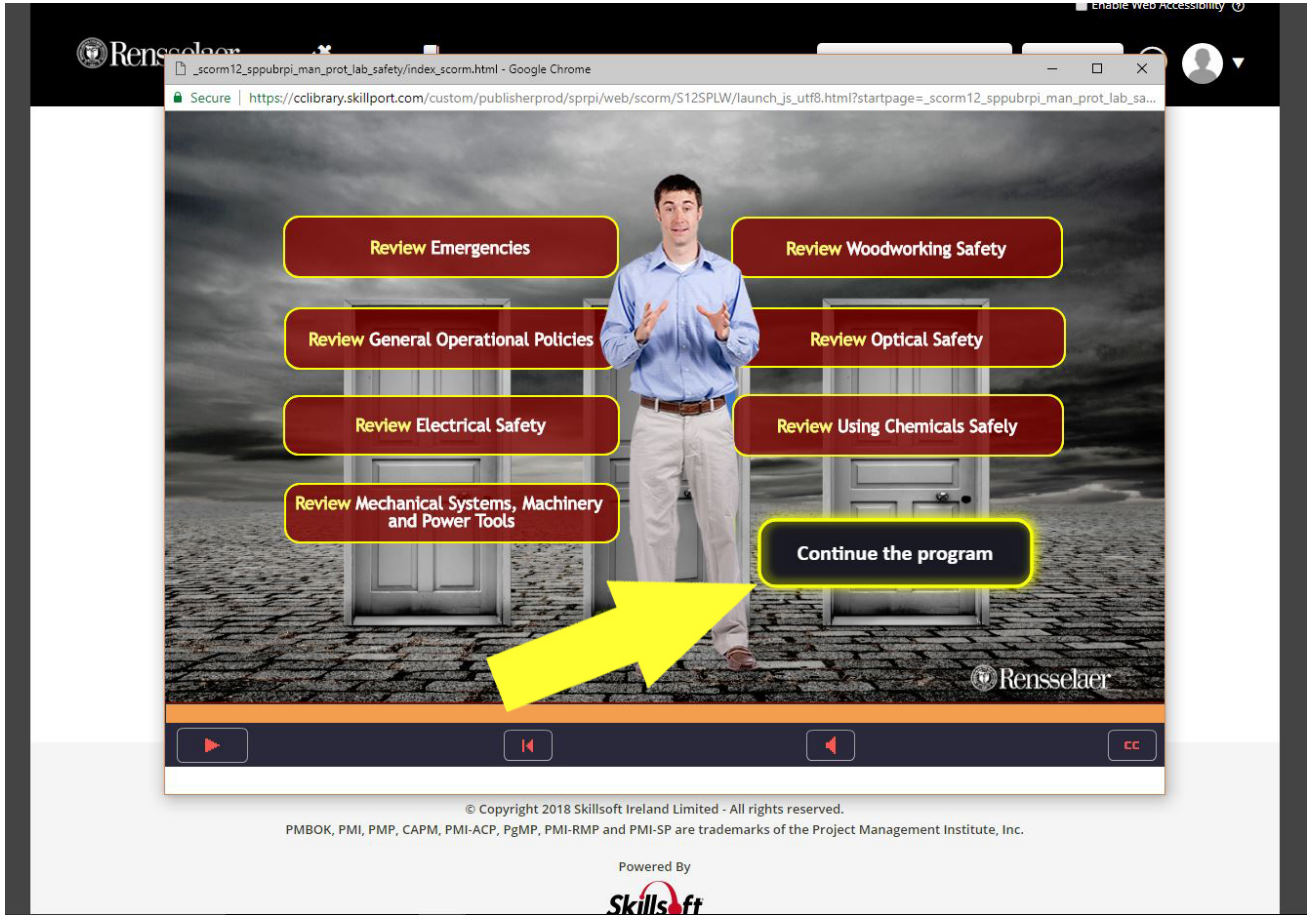
Click Let's Get Started



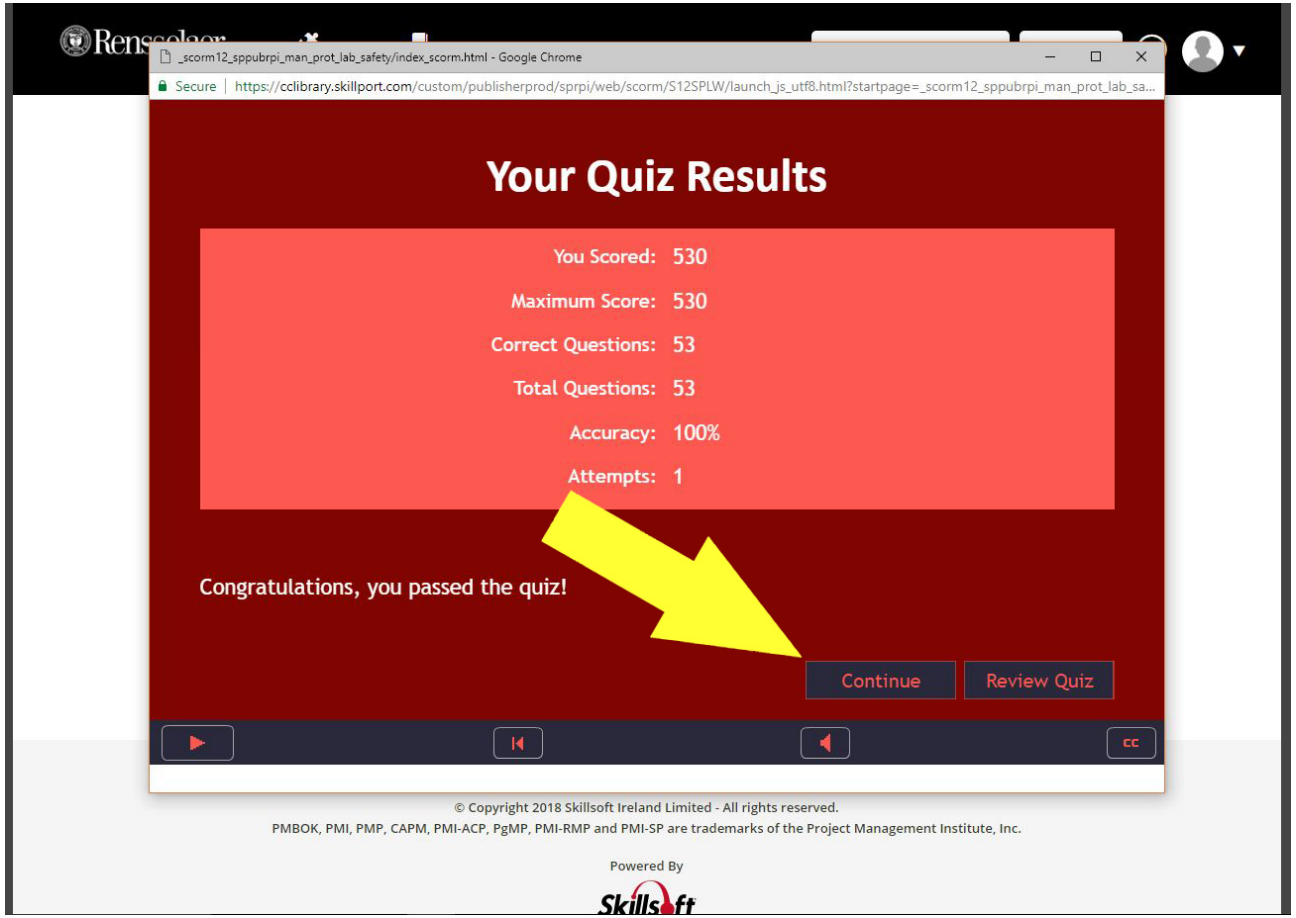
Click the button for each section to view and complete the learning module



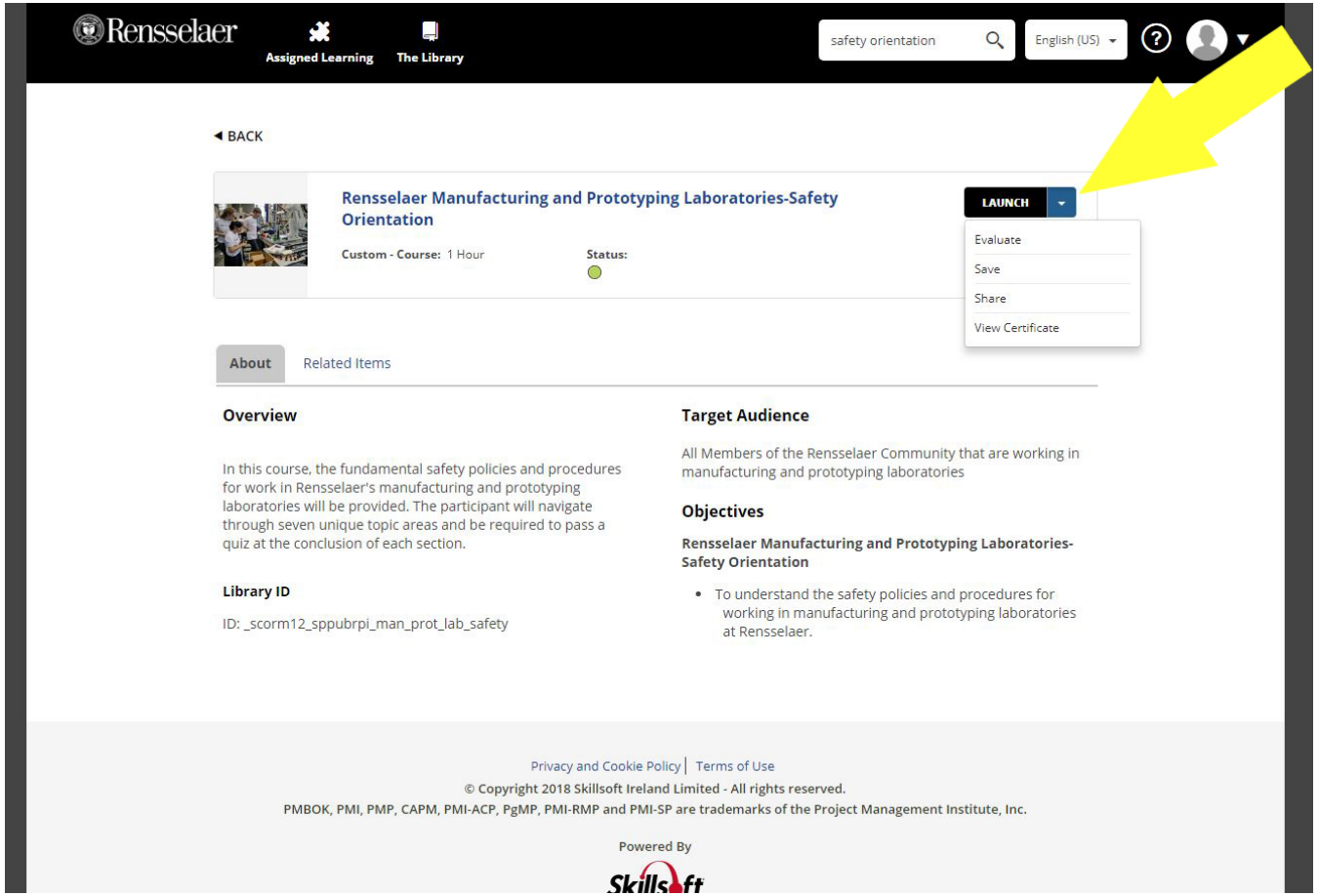
Complete and study each section for final button to appear…click Continue the Program



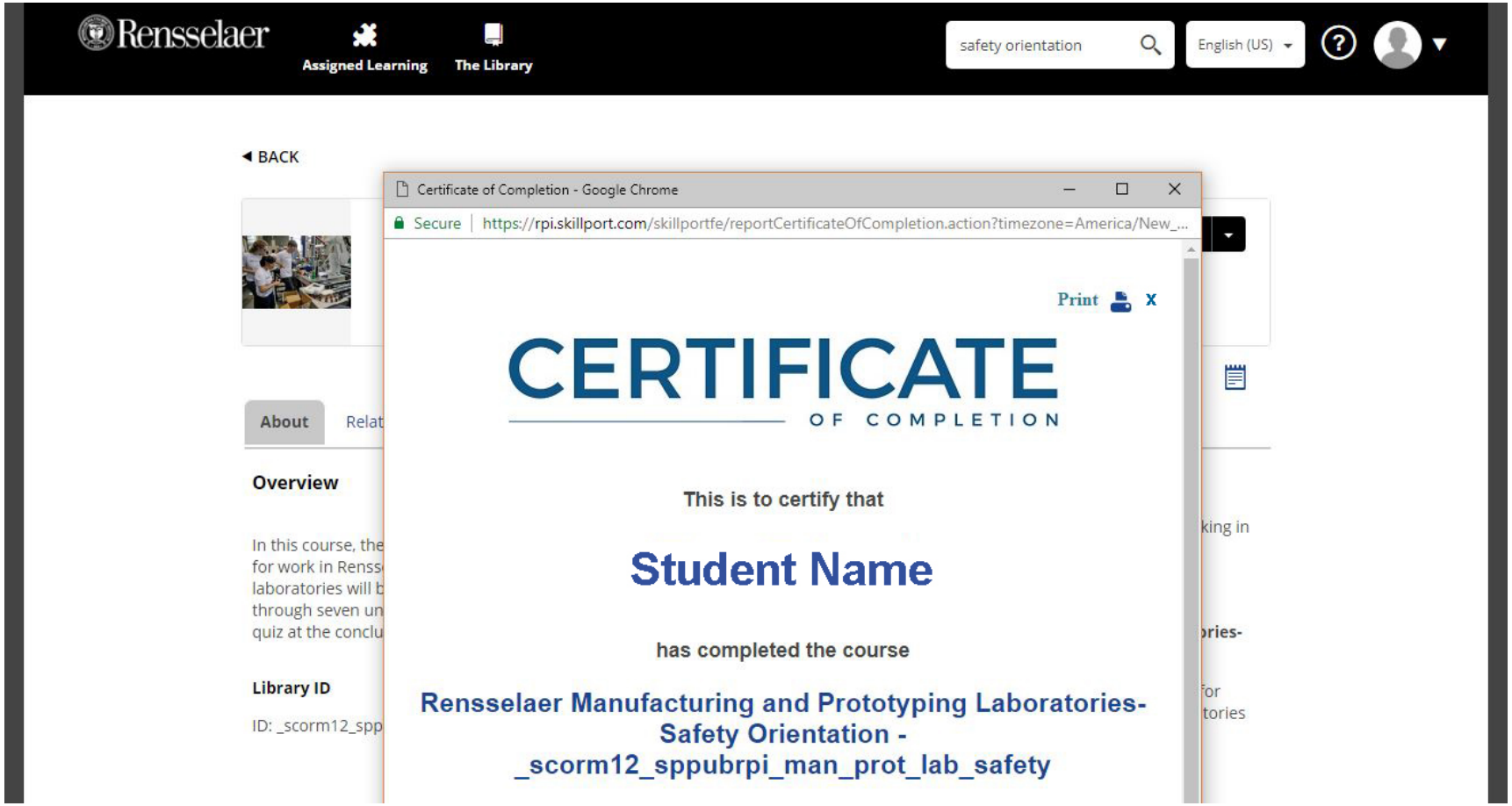
After completing quiz with a 100 Grade click continue



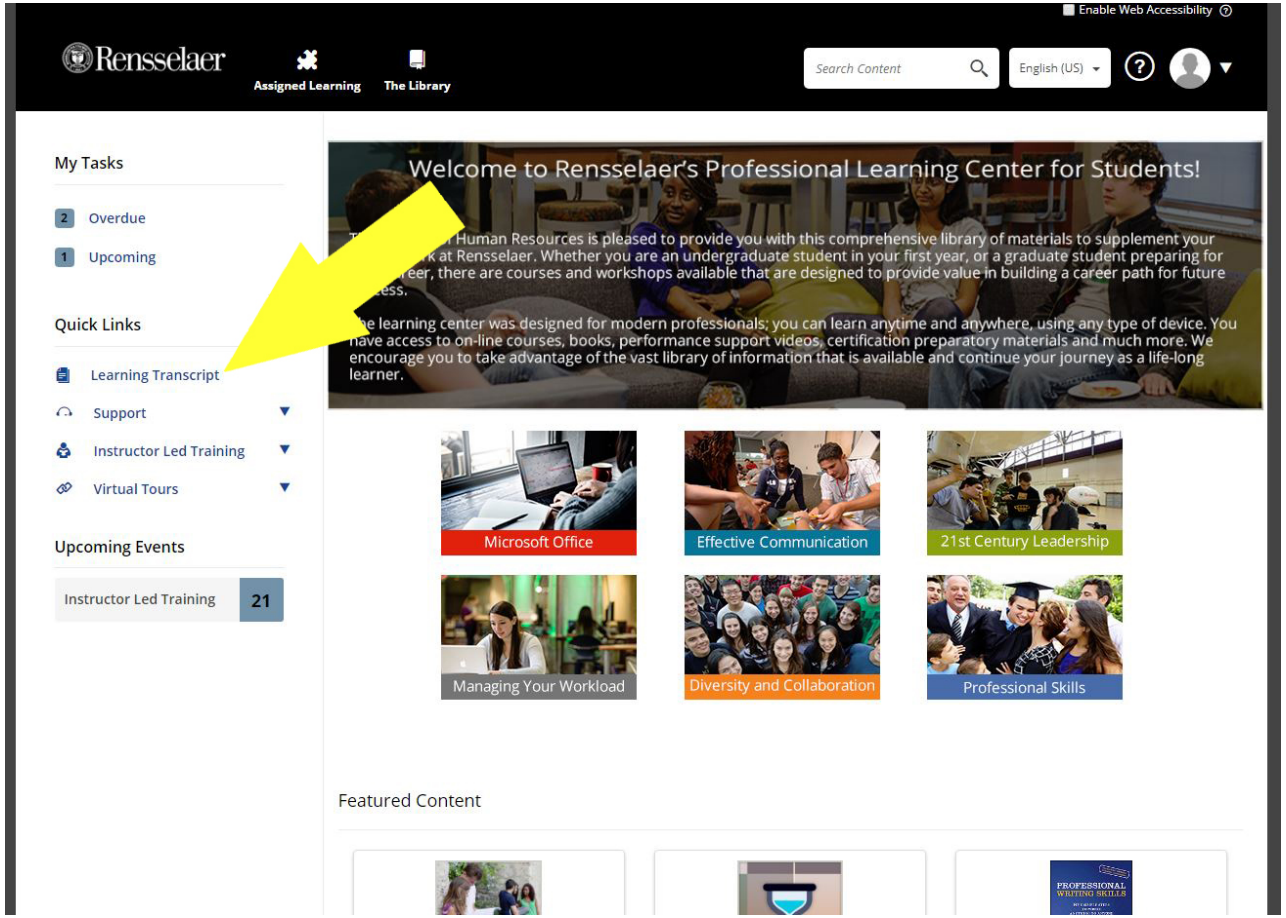
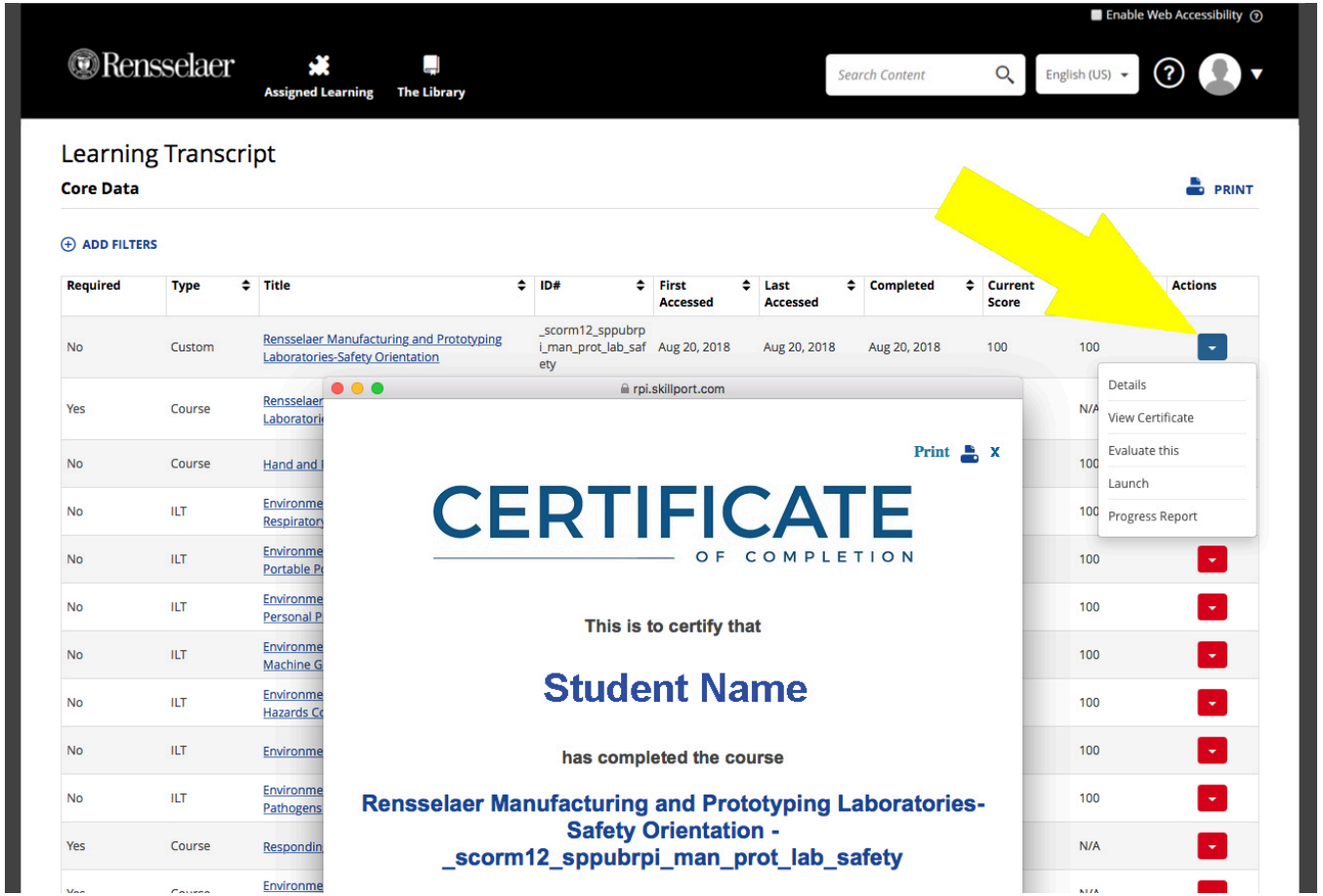
Click arrow next to Rensselaer Manufacturing Course launch button to access pull down list and select View Certificate



Take a screen shot of the entire certificate or print



If you need to access your certificate again then you will need to go to the Skillport home page and select Learning Transcript.



Take a screen shot of the entire certificate or print